

RESOURCES (HEARING) SUB-COMMITTEE

1. The Resources (Hearing) Sub-Committee will be convened on an ad-hoc basis to make a final decision on whether or not a Member has failed to comply with the Member Code of Conduct and, if so, to decide whether any sanction should be imposed.
2. The Resources (Hearing) Sub-Committee may decide:-
 - (a) to take no further action;
 - (b) to seek an informal resolution between the complainant and the subject Member (if agreed by both parties);
 - (c) to censure the Member;
 - (d) to request the Member to give an unequivocal apology;
 - (e) to instruct the Monitoring Officer to arrange additional training to the Member;
 - (f) to refer the matter to the Full Authority, DEFRA or the relevant Local Authority.
3. **Composition**
 - (a) The Resources (Hearing) Sub-Committee shall comprise of a minimum of 3 Members of the Authority.
 - (b) Members will be selected by the Monitoring Officer.
 - (c) One member must be a Secretary of State Member and two must be Local Authority Members.
 - (d) No Member who has been consulted about the Monitoring Officer's assessment of the complaint may be a member of the Resources (Hearing) Sub-Committee determining the outcome of the investigation into the same complaint.
 - (e) The Independent Person is also invited to attend and their views will be taken into consideration before any decision is made by Members and any sanction is imposed.
4. **Quorum**

The quorum for a meeting of the Resources (Hearing) Sub-Committee shall be 3 Members.
5. **Frequency of meetings**

The Resources (Hearing) Sub-Committee shall meet as and when required to hear and determine any allegations of failure to comply with the Member of Code of Conduct against a Member of the Authority.